



CITY COUNCIL AGENDA

Tuesday, October 18, 2022 at 7:00 p.m.
Springfield City Hall
170 North 3rd Street

CALL TO ORDER

- Public announcement that a copy of the Nebraska Open Meetings Law is posted in the entry to the meeting room
- Roll call
- Pledge of Allegiance

CONSENT AGENDA

All consent agenda items are approved in one motion unless removed by a Council Member. Removed items will be placed under the Regular Agenda for consideration and action by the Council.

1. Approve Minutes of the October 4, 2022, Council meeting
2. Approve Treasurer's Report
3. Approve payment of additional \$4,000 to Copple Chevrolet for the purchase of the 2022 GMC 3500 truck (the price of the truck was misquoted by Copple – they quoted a gas truck price rather than a diesel truck price)
4. Approve invoice in the amount of \$4,745.82 to OMNI Engineering for services performed on the Springfield Driveway Replacement project

REGULAR AGENDA

1. Bonnie Baughman on behalf of the Springfield Baseball Association (SBA) – Discuss plans for a Color Run fundraiser and request permission to use city streets for the event
2. **Tabled October 4, 2022.** Consider approval of **Resolution 2022-40** approving the Third Amendment to Subdivision Agreement for Springfield Pines, Phase 1, Lots 1-128, Outlots A-I
3. Consider approval of **Ordinance No. 1123** AN ORDINANCE OF THE CITY OF SPRINGFIELD, NEBRASKA RELATING TO OVERNIGHT PARKING REGULATIONS; TO ADOPT SPRINGFIELD MUNICIPAL CODE CHAPTER 5 TRAFFIC REGULATIONS, ARTICLE 5 PARKING, SECTION 511.02 PARKING; NO PARKING OVERNIGHT; TO HARMONIZE WITH STATE LAW; TO REPEAL CONFLICTING ORDINANCES AND SECTIONS; AND TO PROVIDE AN EFFECTIVE DATE

4. Consider approval of **Resolution 2022-44** entering into an agreement with JEO Architecture, Inc. for programming and preliminary design of a new municipal building
5. **Tabled October 4, 2022.** Consider purchase of a new flagpole for Buffalo Park
6. Discuss Kelly Shemek 6-month review and consider proposed merit increase

DEPARTMENT REPORTS

1. Sewer Department – Mike Neitzel
2. Library & Community Building – Michael Herzog
3. Water & Parks Department – Kacie Murtha
4. Street Department – Dan Craney
5. Mayor’s Report – Bob Roseland
6. City Staff Reports

The Mayor and City Council reserve the right to adjourn into executive session per Section 84-1410 of the Nebraska Revised Statutes.

ADJOURNMENT

MINUTES

A regular meeting of the Mayor and Council of the City of Springfield, Nebraska was held at 7:00 o’clock p.m. on Tuesday, October 18, 2022, at City Hall. Present were Mayor Bob Roseland; Council Members: Mike Neitzel, Michael Herzog, Kacie Murtha, Dan Craney. Notice of this meeting was given in advance by posting in three public places, one of the designated methods of giving notice. Notice of this meeting was given in advance to the Mayor and all Council Members and a copy of their receipt of notice is attached to these Minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the public. The Mayor publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and indicated the location of such copy posted in the room where the meeting was being held.

Consent Agenda

Motion by Herzog, seconded by Neitzel, to approve the Consent Agenda. AYES: Neitzel, Herzog, Murtha, Craney. NAYS: None. Motion carried.

City Clerk reported a balance on hand of \$3,041,618.05 in cash assets; Prestige Treasury-\$205,835.98; Prestige Bond-\$1,209,793.40; Keno Community Betterment-\$425,162.18; Keno Progressive Jackpot-\$50,017.86; Water Deposit Savings-\$4,209.32; Refundable Deposit Savings-\$1,228.96; Water Tower Savings-\$278,835.81; Sewer Restricted-\$281,803.91; Water Capital Facilities Fees-\$139,995.59; Sewer Capital Facilities Fees-\$776,446.12; City Sales Tax-\$6,110,331.74; Money Mark Library Bricks-\$971.67; Government Securities-\$116,127.88; Library Savings-\$1,635.77; ASIP at Pinnacle-\$1,786.086.34; Time

Certificates as follows: Bond-\$79,683.16; Tower-\$59,623.07; Water-\$131,684.12; Library Restricted-\$33,400.44; Cash Receipts-\$409,280.98; Cash Disbursements-\$340,459.89.

Agenda Item 1. Bonnie Baughman and Chris Pitman, on behalf of the Springfield Baseball Association (SBA), reviewed their plan to organize a color run 5k fundraiser scheduled for 2023 during Springfield Days. Baughman noted that the race would start and finish at Buffalo Park. The exact route is still to be determined. Baughman noted that the color run was a huge success the previous time with 120 runners registered. Baughman noted that they will be contacting the Sarpy County Sheriff's Department regarding street closures and the Springfield Volunteer Fire Department about washing runners off after the event and to arrange street clean up. The fire department did a great job with the last color run. Motion by Murtha, seconded by Neitzel, to approve the Springfield Baseball Association's Color Run fundraiser. Kathleen Gottsch, City Administrator/Clerk/Treasurer, reminded Council that all approvals should be contingent upon the guidelines from the previous event and other items should requested by SBA should be noted as well. Motion by Murtha, seconded by Neitzel, to amend the previous motion to include approval of the use of city streets and to close streets as necessary, allowing five color stations along the route, and allowing a portable restroom to be placed in Buffalo Park, all contingent upon the following requirements: (1) SBA must provide a certificate of insurance to the city naming the city as an additional insured and meeting limit requirements, (2) a letter from the Sarpy County Sheriff's Department must be submitted to the city verifying their involvement with the event, and (3) a letter from the Springfield Volunteer Fire Department must be submitted to the city verifying their involvement with the event. AYES: Neitzel, Herzog, Murtha, Craney. NAYS: None. Motion carried.

Agenda Item 2. Item removed at the applicant's request.

Agenda Item 3. Council Member Herzog introduced Ordinance No. 1123 entitled:

AN ORDINANCE OF THE CITY OF SPRINGFIELD, NEBRASKA RELATING TO OVERNIGHT PARKING REGULATIONS; TO ADOPT SPRINGFIELD MUNICIPAL CODE CHAPTER 5 TRAFFIC REGULATIONS, ARTICLE 5 PARKING, SECTION 511.02 PARKING; NO PARKING OVERNIGHT; TO HARMONIZE WITH STATE LAW; TO REPEAL CONFLICTING ORDINANCES AND SECTIONS; AND TO PROVIDE AN EFFECTIVE DATE

and moved that the statutory rule requiring reading on three different days be suspended. Council Member Neitzel seconded the motion to suspend the rules and upon roll call vote on the motion the following Council Members voted AYE: Neitzel, Herzog, Murtha, Craney. The following voted NAY: None. The motion to suspend the rules was adopted by three-fourths of the Council and the statutory rule was declared suspended for consideration of said ordinance. Said ordinance was then read by title and thereafter Council Member Herzog moved for final passage of the ordinance, which motion was seconded by Council Member Neitzel. The Mayor then stated the question "Shall Ordinance No. 1123 be passed and adopted?" Upon roll call vote, the following Council Members voted AYE: Neitzel, Herzog, Murtha, Craney. The following voted NAY: None. The passage and adoption of said ordinance having been concurred in by a majority of all members of the Council, the Mayor declared the ordinance adopted and the Mayor in the presence of the Council signed and approved the ordinance and the Clerk attested the passage and approval of the same and affixed her signature thereto and ordered the ordinance to be published or posted as required by law and as provided therein. A true, correct and complete copy of said ordinance is as follows:

ORDINANCE NO. 1123

AN ORDINANCE OF THE CITY OF SPRINGFIELD, NEBRASKA RELATING TO OVERNIGHT PARKING REGULATIONS; TO ADOPT SPRINGFIELD MUNICIPAL CODE CHAPTER 5 TRAFFIC REGULATIONS, ARTICLE 5

PARKING, SECTION 511.02 PARKING; NO PARKING OVERNIGHT; TO HARMONIZE WITH STATE LAW; TO REPEAL CONFLICTING ORDINANCES AND SECTIONS; AND TO PROVIDE AN EFFECTIVE DATE.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SPRINGFIELD, NEBRASKA:

Section 1. That Springfield Municipal Code Chapter 5, Article 5, Section §5-511.02 is adopted to read as follows:

§5-511.02 Parking; No Parking Overnight. It shall be unlawful to park any motor vehicle on any street between the hours of 2:00 a.m. to 6:00 a.m., except the parking ban shall not apply to the following streets:

- (A) Main Street between First Street and Second Street.
- (B) Second Street between Cedar Street and Locust Street.
- (C) First Street between Cedar Street and Locust Street.

Section 2. Any other ordinance or code section passed and approved prior to passage, approval, and publication or posting of this ordinance and in conflict with its provisions is repealed.

Section 3. This ordinance shall take effect and be in full force from and after its passage, approval, and publication or posting as required by law.

Passed and approved this 18th day of October, 2022.

Robert Roseland, Mayor
(SEAL)
Kathleen Gottsch, City Clerk

Agenda Item 4. Council Member Murtha introduced the following resolution and moved its adoption. Council Member Craney seconded the motion for the adoption of the resolution and on roll call the following Council Members voted in favor of said motion: Murtha, Craney, Mayor Roseland. The following voted against the same: Neitzel, Herzog. The following were absent: None. The Mayor declared the motion carried and the resolution adopted. A true, correct, and complete copy of said resolution is as follows:

**RESOLUTION
2022-44**

BE IT RESOLVED by the Mayor and City Council of the City of Springfield, Nebraska as follows:

WHEREAS, the City of Springfield, Nebraska, a Municipal Corporation, and JEO Architecture, Inc. wish to enter into an Agreement for Professional Services for programming and preliminary design study for a new municipal building; and

WHEREAS, services under this agreement shall be for a lump sum fee of \$38,500.00.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the City of Springfield, Nebraska that the Mayor is authorized to enter into the Agreement for Professional Services attached hereto as Exhibit "A".

PASSED AND APPROVED THIS 18TH DAY OF OCTOBER, 2022.

Robert Roseland, Mayor
(SEAL)

Attest: Kathleen Gottsch, City Clerk

Agenda Item 5. Motion by Murtha, seconded by Craney, to table agenda item 5, regarding the purchase of a new flagpole for Buffalo Park, until the November 1, 2022, Council meeting. AYES: Neitzel, Herzog, Murtha, Craney. NAYS: None. Motion carried.

Agenda Item 6. Motion by Herzog, seconded by Neitzel, to move agenda item 6, regarding Kelly Shemek's 6-month review and proposed merit increase, into executive session. AYES: Neitzel, Herzog, Murtha, Craney. NAYS: None. Motion carried.

Department Reports

Agenda Item 1. No Department Report from Neitzel.

Agenda Item 2. Herzog reported that Kellie Seiber is transitioning nicely into her new position as Library Director. Connie Manzer is happy being part time and enjoying partial retirement.

Agenda Item 3. Murtha reported that the new rain tops for the trash cans in the parks have been installed and look good. The sprinkler systems at City Park and Buffalo Park have been turned off for the season and will be blown out next week. Murtha also noted that Tyler Holdorf, Parks Director, is now a Certified Playground Maintenance Technician.

Agenda Item 4. Craney reported that he visited with Bryan Cherry, Street Commissioner, about upcoming street repairs and tarring joints.

Agenda Item 5. Mayor Roseland reported that he participated in Turner's Construction barbeque challenge and toured the Raven Northbrook development which was very nice.

Agenda Item 6. Kathleen Gottsch, City Administrator, inquired if Council wants to open the Community Building during winter months for walkers. Council agreed to open the building. She reported that SYAA is asking if they can install security cameras at City Park to monitor the field due to vandalism. Council requested additional time to consider this request. Gottsch reported that she and Kelly Shemek received a demonstration from American Lift & Sign for a new electronic sign. The Springfield Community Foundation is applying for a grant through Meta to help the city pay for an electronic sign on Main Street. Gottsch said that the businesses have expressed interest in advertising on the sign. Council noted that they prefer to use the sign for community-based events, and they are not supportive of the businesses being allowed to advertise on the sign. The annual elementary school Halloween parade is scheduled for October 31. Council agreed to let city staff hand out candy this year.

Executive Session

Motion by Herzog, seconded by Neitzel, to enter into executive session at 7:48 p.m. for the purpose of personnel matters. AYES: Neitzel, Herzog, Murtha, Craney. NAYS: None. Motion carried.

Motion by Herzog, seconded by Murtha, to leave executive session at 8:05 p.m. AYES: Neitzel, Herzog, Murtha, Craney. NAYS: None. Motion carried.

Motion by Neitzel, seconded by Herzog, to give Kelly Shemek, City Clerk in training, a 3% six-month merit increase. AYES: Neitzel, Herzog, Murtha, Craney. NAYS: None. Motion carried.

Adjournment

Motion by Herzog, seconded by Murtha, to adjourn. AYES: Neitzel, Herzog, Murtha, Craney. NAYS: None. Meeting adjourned at 8:06 p.m. Motion carried.

I, the undersigned, City Clerk for the City of Springfield, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on October 18, 2022; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public, posted during such meeting in the room in which such meeting was held.

Kathleen Gottsch
City Clerk